

**Adjusted EHF's for Phase I Products:  
Consolidated Member's Questions to July 6, 2009**

- **What specific products are covered in the new Computer Peripherals section?**
  - *For the purposes of these program revisions, "computer peripherals" here refer only to selected manual input devices such as keyboards and/or pointing devices such as mice and trackballs. Both wired and wireless technologies apply. Joysticks and graphic tablets are not obligated.*
  - *Environmental Handling Fees (EHFs) will be attached to the sale of these products only when they are purchased separately (e.g. not part of a bundled computer package - see below for more details on how to treat EHF's for bundled systems), either individually or together such as a pre-packaged keyboard and mouse set.*
  - *With regard to reporting these products, remitters should be prepared to report on "aftermarket" sales of mice, keyboard and combined mice/keyboard products as "computer peripherals". Packaged mice & keyboard combos sold under a single SKU would attract a single EHF only. Separate reporting of mice and keyboards in "bundles" or all-in-ones is not required.*
  
- **What is the definition of a "display device"?**
  - *Display devices include all flat panel and tube technologies (CRT, Plasma, LCD, etc) used for televisions, computer monitors and professional displays. The only exception here would be data projectors, which are designated as a Home Audio-Video product in Nova Scotia's "phase II" product list only.*
  - *When completing their remittance report for August of 2009, members will be given the choice of continuing to report in the existing five television and monitor categories, or moving to the new two display categories.*
  
- **How do we handle the EHF's related to All-in-one desktop/monitor combo machines?**
  - *All-in-One computer products such as this will be considered a Display device under 30", and would attract only that associated EHF.*
  
- **How do we handle the assignment of EHF's to bundled computer systems (i.e. where a retailer may offer a single price for a CPU, monitor, keyboard and mouse)?**
  - *A single EHF will be charged for each obligated product SKU. Where products from more than one category are sold within a single SKU, the single highest applicable EHF will be charged. (note: this does not apply to All-in-One, or integrated products – see above for those specific products).*
  
- **How do registered POP stewards handle the revenue related to EHF's from existing inventory prior to August 1<sup>st</sup>?**
  - *The programs will be issuing a policy on this issue in the coming weeks, but POP members should be ready to provide a detailed inventory report on the related products as of July 31<sup>st</sup>. POP Claims for any EHF adjustments will need to be made directly to the supplying entity (manufacturer, distributor, etc), and POPs will be audited by the associated program as part of the on-going compliance audit approach.*

- **When will the programs provide updated Point-of-Sale materials (brochures, signage, etc) to reflect the revised EHF's?**
  - *Members should expect to receive revised POS materials in mid-July for display and use on August 1<sup>st</sup>. More details will be provided as we approach the implementation date.*
  
- **Can my company move from monthly to quarterly remittances of EHF's collected?**
  - *Currently, both ESABC and SWEEP program already have such a program in place for very small remitters (those with quarterly fees of less than \$1,500 and who are in good standing with a record of timely and accurate fee reporting and payment). These members may request a change to reporting on a calendar quarterly basis. Prior written approval by the program is required. ACES is currently considering implementing such a policy.*
  
- **Where Can I find the detailed report and associated information related to these revisions to the EHF's?**
  - *The complete report by Intergroup Consultants, along with the executive summary and associated documents can be found at [www.eStewardship.ca](http://www.eStewardship.ca) in the "What's New" listing on the front page. As we get closer to the August 1<sup>st</sup> implementation date, each of the program websites will begin to provide direct and specific information for both members and consumers.*